



Columbia Primary School Reopening Plan

(Guidelines and Procedures (2020-2021))

CPS is preparing for reopening to students Aug. 6, 2020 in 2 ways, in connection with the parameters set forth in CSD Guidelines to Reopening for the 2020-21 school year:

1. In Person: face to face instruction at CPS (with proper safety / health measures in place).

OR

2. Virtually: Students work online from home and teachers provide virtual instructions (paper packets, canvas modules, videos, conferencing, etc.).
 - a. Classes are hosted remotely through Canvas.
 - b. This option is at least a 9 week commitment. The choice cannot be changed during the 9 week grading period.
 - c. Content standards, grading requirements, assignments, and due dates, will remain the same for both learning options.
 - d. MDE requires all students to meet 240 minutes of instructional time daily. This will apply to both learning options.
 - e. For the 2020-2021 school year, students who choose virtual learning will be marked present if they are authenticated and engaged in the district-wide learning management system, Canvas, for 63% of the school day. Daily assignments and scheduled interactions with the teacher will be used to verify virtual attendance.

The primary goal of CPS is student safety. In an effort to accomplish this goal, CPS classrooms will serve as “**Family Units**”. Teachers and students will interact with the students in their own classes only (with few exceptions), while still attempting to practice best social distancing methods in the classroom. There will be as few interactions with other students / classes as possible. As there is no perfect model for education during this pandemic, we feel like this focus is the best method for keeping students of this age as safe as possible while still providing the high quality educational environment that Columbia Primary School is known for.



School Safety / Health Guidelines - Best Practices:

1. CSD will provide a custom, washable mask to all CPS students and staff. These masks are required to be worn when in transition around school, when in close contact with others, and anytime social distancing guidelines are not able to be met. Please wash your student's mask and **return it to school each day**. Masks brought from home cannot contain anything perceived as political, offensive, or potentially disruptive.
2. Hand sanitizer will be available at the main entrances and in classrooms.
3. Water Fountains will not be used as normal at CPS. Students are encouraged to bring water in clear, refillable bottles from home.
4. There will be no field trips, student assemblies, special performances, or school-wide parent meetings at this time.
5. CPS will make every effort to communicate effectively with all parents / guardians as issues arise / plans change with regards to COVID - 19.

Student Arrival:

Students arriving by Bus and Carline will go directly to class, following social distancing markings on the hallway floor.

Parents, please avoid dropping your student before **7:20am** in the morning.

CPS Pre-K (Oak Ave.) and K-2nd (West Ave.) Carlines will begin at 7:20am. Students arriving after 8:00am will be considered tardy.

Student Dismissal:

1. **Pre-K Carline** students (Oak Ave.) will be dismissed first and will walk with their teacher to their dismissal area.
2. **K - 2nd Carline** students (West Ave.) will be dismissed next and will walk to their dismissal area, maintaining proper distancing between themselves and other students.

Pre-K Carline Dismissal: 1:45pm - 2:05pm

K - 2nd Carline Dismissal: 1:50pm - 2:10pm

Bus / Walkers Dismissal: 2:00pm - until last bus



Hallways:

1. Wildcat logos have been painted on the hallway floors with appropriate spacing for proper student distancing. Students will be taught to utilize these markers for proper social distancing.
2. Classes / students in the hallways at the same time will be kept to a minimum.

Classroom:

1. Each Classroom at CPS will be self-contained this school year.
2. Classrooms will serve as “**Family Units**”. Teachers and students will interact with the students in their own classes only (with few exceptions).
3. Individual Desks will be spaced as far apart as possible, given the available space, types of desks, and number of students in the class.
4. ABM (CSD school cleaning company) will clean classrooms daily and as needed. Teachers will also clean as needed during the school day.
5. The school nurse, counselor, administration, and other personnel will be in the classrooms daily, teaching and reminding students of proper safety / health measures while at school / on the bus etc.

Activity Classes:

1. Students will remain in their classrooms during activity time. Activity teachers will come to the students’ classroom with the specific lesson / activity for the day. Outside activities are an option and will be planned with best safety / health practices in mind.
2. Weather permitting, the Physical Education teacher will take the students outside for Physical Education class. Equipment will be used with best safety / health practices in mind, and cleaned as often as possible.

Recess:

Students will attend recess (weather permitting) with their own class only and will be encouraged to maintain appropriate distancing measures. The playgrounds will be separated to keep the “**Family Units**” together.



Cafeteria:

1. Student Breakfast and Lunch options from the cafeteria will be delivered to the classroom by cafeteria staff. Students will eat in the classrooms.
2. All students will be able to eat from the cafeteria for free this year.

Bathrooms:

Pre-K classes and a few of the Kindergarten classes have their own classroom bathrooms. Other bathroom times will be scheduled for classes to alleviate congestion in the hallways and bathrooms. Bathrooms will be cleaned / sanitized often. Emergency situations will be handled with care.

School Nurse:

1. The School Nurse's office station has been moved to a more centralized location at CPS to better serve the students.
2. The School Nurse will be able to check symptomatic students as needed. If a student is showing COVID-19 symptoms, appropriate district / school guidelines will be followed regarding student placement.