

Columbia Elementary School
Re-Opening Guidelines and Procedures

Arrival-Car Riders

The students will be dropped off under the breezeway. Coach Davis and at least one other staff member will be present to greet the students. Each student's temperature will be checked before entering the building.

Arrival-Bus Riders

The students will be dropped off at the 3rd/4th grade halls. Each teacher will be in their classroom to greet students. There will be teachers on duty throughout each of the hallways. Each student's temperature will be checked before entering the building.

Breakfast/Lunch

Breakfast/lunch will be served in the classroom.

Attendance

MDE requires all students to meet 240 minutes of instructional time daily. This will apply to both options. Students who choose the traditional or on-campus option will be counted present if they are in the classroom. The students who choose the virtual option will be counted present when they log into Canvas or they will be counted absent if they do not log into Canvas. This will be checked and monitored by the classroom teacher.

Classroom Procedures

Social distancing will be practiced as carefully as possible. Sanitizer will be provided in each classroom. As much as possible, the students will need to wear masks. The teacher, if at least six feet away will not need to wear a mask during instruction.

General education teachers will move throughout the day to ensure that all students receive instruction in all academic subjects. This keeps down any congestion in the hallways with class changes.

Students will NOT share school supplies.

Bathroom breaks will be scheduled.

There will be virtual teaching available for those who have chosen to learn at home. Teachers will provide videos of lessons that will provide explanation of the daily lessons. From that point, the student will be responsible for completing the assignment(s) and uploading the completed work in Canvas to be assessed.

Activity Procedures

Students will be going to their Activity classes daily. The general education and activity teachers will stagger the dropping off and picking up procedures so that classes are not meeting one another during the exchanges. Each activity teacher will be practicing social distancing in his or her classroom.

Recess

Students will have recess daily. Classes will stagger times throughout the day. There can be multiple classes out but they will be assigned play “areas.”

Dismissal

Car riders will dismiss at 1:55pm. This plan may be updated if the traffic flow becomes too congested. The plan, if changed, would be for times to be designated by grade levels.

Bus riders will dismiss as follows:

The buses will arrive around 2pm for student dismissal. To keep congestion down in the halls, we will call students by individual bus numbers.

There will be staff members on duty to ensure social distancing.

Other Information

There will be no field trips scheduled at this time.

There will be no school wide parents meetings.

There will be no visitors in the school until further notice.

Sanitation stations will be located throughout the building.

Students/staff who test positive or show symptoms of COVID-19 will be sent home. Students/staff may return to school when they have met the CDC criteria to discontinue home isolation and provide negative test results to COVID-19.

If there are questions regarding district policy concerning COVID-19, you may contact Dr. DeeDee Randall at drandall@columbiaschools.org or call at (601) 736-2366.